

**RESOLUTION # 12-2018**

**A RESOLUTION OF THE GOVERNING BOARD OF THE BOROUGH OF CATASAUQUA, LEHIGH COUNTY, PENNSYLVANIA, AUTHORIZING, EMPOWERING AND DIRECTING THE PROPER OFFICERS OF THE GOVERNING BOARD TO APPOINT A LIAISON BETWEEN IT AND BERKHEIMER, THE DULY APPOINTED COLLECTOR OF LOCAL TAXES FOR THE DISTRICT, FOR THE EXPRESS PURPOSE OF SHARING CONFIDENTIAL TAX INFORMATION WITH THE DISTRICT FOR OFFICIAL PURPOSES.**

**WHEREAS**, the Local Tax Enabling Act ("LTEA"), authorizes certain political subdivisions, including the **BOROUGH OF CATASAUQUA, LEHIGH COUNTY**, to provide for the creation of such bureaus or the appointment and compensation of such officers, clerks, collectors and other assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act; and

**WHEREAS**, the **BOROUGH OF CATASAUQUA, LEHIGH COUNTY**, has entered into contractual agreement with **BERKHEIMER** of Bangor, Pennsylvania, whereby and whereunder the **BOROUGH OF CATASAUQUA** appointed Berkheimer to collect **certain local taxes**; and

**WHEREAS**, the LTEA specifically mandates that any information gained by the appointed tax officer, his agents or by any other official or agent of the taxing district, as a result of any declarations, returns, investigations, hearings or verifications required or authorized by the taxing municipality's ordinance or resolution, be kept confidential, except for official purposes; and

**WHEREAS**, any person who divulges any information which is confidential under the provisions of any ordinance or resolution, upon conviction may be subject to fines and/or imprisonment, upon conviction, and dismissal from office or discharge from employment; and

**WHEREAS**, Berkheimer requires passage of a resolution by the governing body of the **BOROUGH OF CATASAUQUA, COUNTY** specifying that said confidential information is needed for official purposes and absolving Berkheimer from any liability in connection with the release of said confidential information;

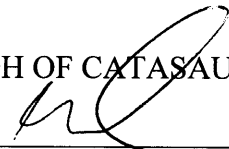
**NOW, THEREFORE, BE IT RESOLVED** that:

1. **THE BOROUGH OF CATSAUQUA, LEHIGH COUNTY** hereby **appoints** SANDRA GYECSEK the **BOROUGH TREASURER** as **its authorized representative to make requests** upon and receive any and all tax information and records **from Berkheimer**, relative to the collection of taxes for **CLIENT**, as desired and deemed necessary by the **BOROUGH OF CATASAUQUA**, to be used for official purposes only; and
2. Berkheimer is hereby directed to provide and/or transmit any and all tax information and records, or any portion thereof, relating to the collection of taxes for the **BOROUGH OF CATASAUQUA**, upon request, to SANDRA GYECSEK the **BOROUGH TREASURER** as the authorized contact representative for it.
3. The **BOROUGH OF CATASAUQUA, LEHIGH COUNTY** hereby saves harmless, indemnifies and/or absolves Berkheimer from and against any and all liability in connection with the release of said confidential information.

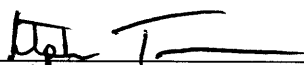
**RESOLVED, ENACTED AND ADOPTED** at a meeting held on 4<sup>th</sup> day of September, 2018.

BOROUGH OF CATASAUQUA

BY: \_\_\_\_\_


  
Vincent P. Smith  
President of Council

ATTEST: \_\_\_\_\_

  
Stephen M. Travers  
Secretary

APPROVED this 4th day of September 2018

BY: \_\_\_\_\_

  
Barbara A Schlegel  
Mayor