

President Smith called the regular meeting of the Catasauqua Borough Council to order at 7:00 PM with the Pledge to the Flag.

MEMBERS PRESENT:

Mr. Smith, Ms. Kroope, Ms. Mellish, Mr. McKittrick, and Ms. Weaver.

ALSO PRESENT:

Mayor Schlegel, Manager Eugene Goldfeder, Solicitor Dinkelacker, Police Chief Doug Kish, and Engineer Gawlik.

ABSENT:

Mr. Bartholomew, Mr. Schlegel.

MINUTES:

A motion to approve the minutes of the June 5, 2017 regular meeting was made by Ms. Weaver, seconded by Mr. McKittrick. Mr. The motion passed five in favor none opposed, two absent.

A motion to approve the minutes of the June 26, 2017 Special Meeting was made by Ms. Weaver, seconded by Ms. Mellish. The motion passed five in favor, none opposed, two absent.

HEARING OF PERSONS PRESENT:

POLICE RESPONSE

Denise Kuhns, 619 Railroad Street, asked why the police do not respond in a timely manner to problems in the community.

The Solicitor asked for exact time, date and place of incidents before allowing the Mayor or Police Chief to answer. He explained that the law divides the responsibility between the Mayor and Council and the Mayor runs the day to day operation of the Police Department.

Ms. Kuhns could not recall the specific date, but said that calls were made on several occasions about pit bulls coming onto her property and the police did nothing about it because she did not know the owners name and address. She said the police said they had several complaints. The Solicitor asked for an approximate date of these calls. Ms. Kuhns said the last call she made was about six weeks ago. The Solicitor verified that she had given her name and address, and said that her complaint would be looked into.

Ms. Kuhns said it would also be good for the community to have more police presence, such as the police walking the community to help deter incidents, - keeping everyone safe. It was explained that Council has no power over this, and that the Mayor has that power, and that she is in attendance and heard the concerns.

Mr. McKittrick, Chair of the Public Safety Committee, recommended that Ms. Kuhns set up a meeting with the Mayor and Police Chief.

ORDINANCES & RESOLUTIONS:

ORDINANCE #1352

AN ORDINANCE REVISING THE PARKING REGULATIONS ON FRONT STREET NORTH OF CHURCH STREET.

President Smith explained that this was the Ordinance tabled at the June Council meeting.

Mr. McKittrick moved, seconded by Ms. Kroope, to adopt the Ordinance.

Ms. Mellish asked for clarification on the location for this change. President Smith explained that sixty (60) feet of this area is already encumbered because of the intersection, and the Manager explained it is 120' on the west side of Front Street.

The motion passed on a roll call vote, five (5) in favor, none opposed, two absent.

RESOLUTION #12-17

A RESOLUTION RECOMMENDING AND ENCOURAGING CONTINUING EDUCATION FOR BOROUGH ELECTED AND APPOINTED OFFICIALS.

Ms. Weaver moved, seconded by Ms. Mellish.

Mayor Schlegel asked if we need a Resolution and why the Borough is wasting money on a Resolution, when the Borough already offers educational opportunities like PSAB training.

The Solicitor explained that Resolutions are not advertised, therefore there is no real expense to passing a Resolution.

President Smith said it is not an effort to force anyone to do anything, and that it is a good practice to encourage education and training.

The motion passed five in favor, none opposed, two absent.

SECRETARY/MANAGER:

Manager Goldfeder reported.

WATER & SEWER:

There were 24,694,000 gallons of water pumped to the system in June 2017 for a daily average of 823,000 gallons. There were 25,150,000 gallons of sewage treated for a daily average of 840,000 gallons.

INSURANCE POLICY RENEWAL

The Manager reported that the proposal from Weiss Schantz was the only one bid received. T there was another company interested but they could not provide a competitive bid. The Manager ~~He~~ said that Tim Schantz informed him ~~the Manager~~ that he had contacted five (5) different companies to obtain the best price on insurance coverage for the Borough.

The Manager said action would be taken under General Government to accept Weiss Schantz's proposal.

WORKERS COMP MEDIATION

The Manager reported that today he had, under the direction of the Worker's Comp carrier and Borough Attorney, sent a letter to Officer Rothrock that he is eligible to return to work in a modified duty capacity and should ~~could~~ return to work next Monday.

CDBG GRANT

The Manager reported that the Borough's application for a CDBG Grant for next year for the parking lot at Front and Willow Streets had been recommended for approval, but is not a certainty until the final list is approved by the County, and the program funds are ~~monies are~~ dispersed by the Federal Government. Mr. McKittrick asked if the lot had macadam on it or what. It was explained that it is

not macadam, but a very tight screen of stone. He expressed concern about the buried wood underneath would decay and collapse. The Manager explained that this the application provides funding would be to remove all of the demolition debris, properly fill the space and build the parking area. The material put down by the Borough and then start over.

L.V. CHAMBER GRANT

The Manager reported that the Borough had received a \$2,000 Grant from the Lehigh Valley Chamber of Commerce Foundation to support the Main Streets projects.

G. TAYLOR HOUSE WINDOWS

The Manager reported that the County had rejected CRJ Construction's low bid as being non-compliant with Federal Requirements as they did not submit supporting documents proving they had made the effort to reach out to Minority/Women Business Enterprises (MWBE). The Borough had requested additional documentation from CRJ Construction but it was not provided before the deadline of late this afternoon.

IRON WORKS UPDATE

The Manager reported that the new building is moving along and that it should be ready prior to the August Council meeting.

The Manager reported that substantial completion was scheduled between July 12 and July 18, and that final inspections would begin at that time. The official completion date is scheduled for July 28. The Manager said they would have a better idea of exact dates after the July 12th job meeting.

The Manager reported that paving of the street, sidewalks, and parking would begin tomorrow, and that handicap access must be complete before Keycodes can give approval for occupancy.

The Manager said Otis needed to perform a final inspection of the elevator, they had come last week and it was not ready, so now they have to reschedule.

TREASURER'S REPORT:

A motion to approve the Treasurer's Report was made by Ms. Weaver, seconded by Ms. Mellish.

The Motion passed five in favor, none opposed, two absent.

MAYOR:

Mayor Schlegel reported.

The Mayor reported that she had received a letter from DCNR regarding the \$70,000 Grant for the Park and Pool. Ms. Mellish asked if the Grant received from DNCR was for 2017 or 2018. The Manger explained that it was not for a specific year. Ms. Kroope suggested using Social Media to help choose the Play Climber for the Park, as had been done at the elementary school.

The Mayor presented Chief Kish with a check for \$331 for the K-9 Unit. The funds were raised from the Community Flea Market. The Mayor said she should have another Flea Market in September.

JUNIOR COUNCILPERSONS:

None present.

SOLICITOR:

Mr. Dinkelacker reported.

Mr. Dinkelacker said the written report had been distributed and he would answer any questions.

The Solicitor reported that Police negotiations were ongoing and that the dispute over the "Cadillac Tax" were narrowing.

The Solicitor reported that the Borough Engineer and engineering consultant, had contacted him regarding the bids for the WWTP Abatement project to explain the reason for the rejection of the low bid. The Solicitor said the Engineer would address that in his report.

The Solicitor said he had attended the July 4th event at the George Taylor House with out of town guests and that he and his guests were very impressed and that it was very well done. Ms. Mellish gave credit for the event to Ms. Zacharda and the George Taylor House Committee.

ENGINEER'S REPORT:

Mr. Gawlik reported.

A written report was issued.

WWTP BUILDING ABATEMENT

The Engineer reported that Sean Casey is the engineer for the WWTP Building Abatement project. Mr. Casey reviewed the bids for the project and it is his opinion that Mar-Allen, the low bidder, did not meet the requirements set forth in the specifications and therefore recommends the bid be awarded to Compaction Grouting Services at a slightly higher price.

The Solicitor explained that a motion should be made to reject the low bidder for failure to comply with bid requirements, if Council so desires.

RACE STREET BRIDGE

The Engineer reported that he is working with Penn Dot on the permits.

FRONT & PINE ST. LIGHT

The Engineer reported that two bids were received on July 19th, both were rejected for being incomplete. He said the Borough anticipates completing the striping and signing in advance of August 17th, with the traffic signal completed at a later date.

GEORGE TAYLOR HOUSE

The Engineer reported that the Elevation Certificate for flood insurance is being prepared.

GENERAL GOVERNMENT:

Ms. Mellish Reported.

LIMESTONE ST/BLOCK PARTY

Ms. Mellish moved, seconded by Ms. Kroope, to approve a request to close Limestone Street between Bridge and Middle Streets for a block party on August 19, 2017 from 2-9 PM. The Motion passed five in favor, none opposed, two absent.

Mr. McKittrick asked if the street would be accessible to emergency vehicles if necessary. The Manager said it would be accessible.

Ms. Mellish said it is good to encourage block parties for community spirit.

INSURANCE POLICY

Ms. Mellish moved, seconded by Ms. Weaver, to approve Weiss Schantz's Proposal for the Borough's Insurance coverage for the 2017-2018 Policy year.

The motion passed five in favor, none opposed, two absent.

BUSINESS REGISTRATION

Ms. Mellish reported that the Committee is still working on the Business Registration [program and ordinance.](#)

MAINTENANCE AGREEMENTS

Ms. Mellish reported that the Committee had provided a first draft of the Operations and Maintenance manual for the new building to Council. She suggested forming a joint committee of the "tenants", chaired by the Manager, to meet on a regular basis, to ensure everyone works cooperatively to preserve the utility of the building.

PUBLIC SAFETY:

Mr. McKittrick reported.

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Mr. McKittrick moved, seconded by Ms. Kroope, to add Nathan Smith to the Eligibility List for Part-Time Police officers. The motion passed five in favor, none opposed, two absent. Mr. Smith was then sworn in by Mayor Schlegel.

MEETING

Mr. McKittrick reported that the next Public Safety Committee meeting is scheduled for July 17, at 7 PM.

POLICE

Mr. McKittrick asked Chief Kish how many part time officers are available to work in the Borough and if there are any plans to hire more. Chief Kish answered that there are ten (10) and there are no plans to hire more at this time.

PUBLIC UTILITIES:

Mr. McKittrick reported.

WWTP BUILDING ABATEMENT

Mr. McKittrick moved, seconded by Ms. Weaver, to reject the bid of Mar Allen on the recommendation of the Engineer because it was incomplete, failing to provide a history of at least five similar grouting jobs. The motion passed five in favor, none opposed, two absent.

Mr. McKittrick moved, seconded by Ms. Weaver to award the bid of Compaction Grouting Systems the contract for the WWTP Building Abatement project at a bid of \$91,000.

The motion passed five in favor, none opposed, two absent.

Public Utilities Committee meeting Tuesday, July 18, 2017.

PLANNING & ZONING:

Ms. Weaver reported.

PLANNING COMMISSION

Ms. Weaver moved, seconded by Ms. Mellish, to accept the Resignation of Christine Weaver from the Planning Commission. The motion passed five in favor, none opposed, two absent.

Ms. Weaver moved, seconded by Ms. Kroope, to Appoint Cameron Smith to the Planning Commission to fill a term expiring May 1, 2019. The motion passed five in favor, none opposed, two absent.

Ms. Weaver reported that Mr. Smith and several other members of the Planning Commission would be taking the classes offered by Lehigh Valley Planning Commission.

IRON WORKS PROPERTY

Ms. Weaver reported that no bids had been received on the Sale of the Iron Works Property.

Ms. Weaver moved, seconded by Ms. Kroope, to authorize the re-bid for the Iron Works Property. The motion passed five in favor, none opposed, two absent.

TWO-WAY FRONT STREET Ms. Weaver wanted to remind everyone that Two-way Front Street between Pine and Union Streets is scheduled to take effect on August 17.

RECREATION:

Ms. Kroope reported.

Ms. Kroope moved, seconded by Mr. McKittrick to approve free admission for 1st Responders and Military Personnel, to the Catasauqua Pool on Saturday, August 5th. The motion passed five in favor, none opposed, two absent.

Ms. Kroope said that the Committee would be working with the Mayor to organize some sort of fundraiser as well for the event. They will work to prepare a larger appreciation event next year.

SKATE PARK Ms. Kroope reported that the Committee had requested several catalogs to obtain prices on a 1/2 Pipe for the Skate Park.

4th OF JULY Ms. Kroope reported that she had heard good reviews of the July 4th Celebration at the George Taylor House.

SUMMER CONCERTS Ms. Kroope reported that several of the Friday Concerts had been rained out and that Jeff Miller was working to reschedule them.

GEORGE TAYLOR WINDOWS President Smith asked if the Manager had been able to get more information on replacing the windows rather than restoring them. The Manager said he had spoken with Karen Arnold of the State ~~previously, and she said that~~ ~~was~~ ~~waiting to hear back from her.~~

~~The Manager explained that the windows were bid as restoration, therefore it cannot be changed. The Grant _____ was approved for restoration of the windows. If we would want to change to _____ replacement we would have to submit an amendment. He said that this would cause the Borough to miss the deadline for use of the Federal- CDBG funds for the project and they might be withdrawn.~~

The Manager recommended rescinding the award of the Window Restoration Contract to CRJ Construction due to their failure to comply with Federal Requirements, and to award the Contract to Nickles Construction.

Ms. Kroope moved, seconded by Ms. Mellish, to rescind the award to CRJ Construction on the basis of the County's ~~determination that they failed to document compliance with certain Federal requirements~~ ~~decision requirements.~~

The motion passed five _____ in _____ favor, none opposed, two absent.

Ms. Kroope moved, seconded by Ms. Mellish, to award the contract for the Restoration of Three Windows at the George Taylor House to Nickles Construction for \$55,000.

POOL President Smith asked what the total occupancy of the Pool is. President Smith stated that over the 4th of July weekend the pool it had been extremely hot and there were over 325 people in the pool and one of the guards said that everybody looked like sardines and the pool was packed. Therefore they did not allow any

more admittance until some people left. Some people were upset when they were not allowed admittance to the pool.

President Smith said that Ms. Brown contacted the Manager and Jeff Miller to get a better number. He asked the Recreation Committee to come up with a number based on the bathing code and what the Committee feels is appropriate to move forward and avoid these types of issues in the future, and maintain the safety of those using the pool.

The Manager explained that capacity and required number of lifeguards is determined by the size of the pool, and that he and Jeff Miller were researching the numbers; ~~He said~~ that the Borough can reduce the maximum occupancy number ~~from~~ from that of the State

regulations.

Mr. Smith said that the YMCA should be given those numbers as soon as possible. The Manager said he will do the math and let the YMCA know.

The Solicitor said that a policy is needed and should be posted.

Ms. Mellish recommended the Committee review the State Bathing Regulations with Jeff Miller and establish a policy.—

PARK

Mr. McKittrick said that he had noticed a large amount of trash in the Park/Pool parking lot. He said people just don't care. Ms. Kroope said they had discussed this matter in committee. More signage and the enforcement of littering fines.

President Smith said this is an ongoing issue. He suggested the hiring of someone to walk the park during busy times to discourage littering. The Mayor said she may have the name of someone who would be interested. President Smith suggested putting it in the budget for next year.

Ms. Kroope said there is a need for "no grilling" signs in the park as well. People were using grills throughout the park on July 4th, and there was a small fire in a garbage receptacle in the park. Chief Kish reported that the fire was not the result of charcoal, but was arson.

Ms. Mellish suggested having Main Streets modify the "Keep Catasauqua Clean" signs to add the littering fines and post them around the park area.

PUBLIC WORKS:

Ms. Weaver reported.

STREE OPENING ORDINANCE

Ms. Weaver reported that the Committee is working on an Ordinance amending Street Openings should be ready for action by the August or September meeting.

The Manager reported that the Public Works meeting for July has been cancelled.

BILLS & ACCOUNTS:

<u>General Fund</u>	<u>Water</u>	<u>Sewer Plant</u>
\$488,778.03	\$31,644.70	\$41,837.64
<u>Sewer Collection</u>	<u>Community Development</u>	<u>Gross Payrolls</u>
\$141,365.27	\$0.00	\$223,248.98

Bills and Accounts were approved on a motion by Ms. Mellish, seconded by Ms. Kroope. The motion passed five in favor, none opposed, two absent.

UNFINISHED BUSINESS:

None

NEW BUSINESS

Ms. Kroope asked if Council or the Borough was going to do or send anything to Wendy Brantley, who is in Hospice. Chief Kish said he will keep everyone informed of her condition and there is really nothing to do at this time.

Ms. Weaver informed Council that the Dedication/Blast for the new building will be Saturday, September 16, 2017 and that details will be forthcoming.

FIRE POLICE

Mr. McKittrick moved, seconded by Ms. Weaver, to accept the appointment of Cody Lick to be the new Fire Police Lieutenant as of July 10, 2017. He will serve until elections in December. The motion passed five in favor, none opposed, two absent.

Mr. Lick has attended several Fire Police classes and has answered many calls for both the Fire Police and Fire Department. Ms. Crystal Stout to resign her position of Lieutenant and to remain as a Fire Police officer effective July 10, 2017.

HEARING OF PERSONS PRESENT: None

AUGUST COUNCIL MEETING

The August Council meeting will be held on Monday, August 7, 2017, at the new Municipal Building at 90 Bridge Street, Catasauqua, PA.

ADJOURNMENT:

There being no further business, the regular meeting of Council adjourned at 8:05 PM.

Respectfully submitted,

Eugene L. Goldfeder
Secretary/Manager