

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(LICENSE NUMBER)

## RENTAL PROPERTY TENANT CHANGE FORM

USE THIS FORM TO REPORT TENANTS WHO HAVE MOVED IN OR OUT OF YOUR PROPERTY. PLEASE TYPE OR PRINT CLEARLY AND LIST EACH APARTMENT NUMBER FOR EACH TENANT. ALL NEW OCCUPANTS SHOULD BE LISTED REGARDLESS OF AGE. **PLEASE PRINT ALL INFORMATION.**

PROPERTY ADDRESS: \_\_\_\_\_

### TENANT MOVE OUT REPORT MOVE OUT DATE \_\_\_\_\_

APART. NUMBER	FIRST/MIDDLE/LAST NAME	LAST 4 OF SOCIAL SECURITY #	NEW ADDRESS MOVED TO IF KNOWN

### TENANT MOVE IN REPORT MOVE IN DATE \_\_\_\_\_

APARTMENT NUMBER	FIRST/MIDDLE/LAST NAME	LAST 4 OF SOCIAL SECURITY #	AGE

IF THERE ARE MORE OCCUPANTS, PLEASE USE THE BACK OF THIS SHEET TO COMPLETE THE LIST  
THIS FORM MAY BE PHOTOCOPIED AS NEEDED FOR FUTURE USE