

FOR BOROUGH OFFICE USE ONLY – DO NOT WRITE IN THIS BLOCK

Property Address: _____ Permit #: _____ Res/Com: _____
Applicant Name: _____ Property ID #: _____

BOROUGH OF CATASAUQUA

90 BRIDGE STREET, CATASAUQUA, PA 18032

PH: 610-264-0571 FAX: 610-264-8228

EMAIL: INFO@CATASAUQUA.ORG

PERMIT APPLICATION PACKET

Submission Checklist

- ☐ Application Fee/Plan Review Fee (\$75.00, will be applied to total cost of Permit; non-refundable).
- ☐ Application completed in ink and signed by the applicant and property owner, if the applicant is not the property owner, or provide written authorization from the owner to act as their agent. Make sure all applicable items are completed and all necessary plans/documents are included.
- ☐ Completed plot plan with all required information attached.
- ☐ (3) Sets of detailed Construction Plans as applicable for all new construction, including additions and decks.
- ☐ Ground Coverage Percentage for new primary structures and/or additions to primary structures (impervious coverage divided by lot area), if applicable.
- ☐ Contractor Certificate of Insurance naming Catasauqua Borough as certificate holder.
- ☐ Workers Compensation Certificate of Insurance or Completed & Notarized WC Exemption Form (see attached form).

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Zoning Action Taken: ☐ Approved ☐ Denied ☐ N/A Date: _____

PA UCC Action Taken: ☐ Approved ☐ Denied ☐ N/A Date: _____

Fire Marshall: ☐ Approved ☐ Denied ☐ N/A Date: _____

Zoning Hearing Board: ☐ Approved ☐ Denied ☐ N/A Date: _____

Planning Commission: ☐ Approved ☐ Denied ☐ N/A Date: _____

Other: ☐ Approved ☐ Denied ☐ N/A Date: _____



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90 Bridge Street • Catasauqua, PA 18032-2598
(610) 264-0571 • FAX (610) 264-8228 • www.catasauqua.org



1307 West Lehigh Street
Bethlehem, PA 18018
610-866-9663 Office
info@keycodes.net
www.keycodes.net

A# _____

Municipality: _____

1- or 2-FAMILY DWELLING PERMIT APPLICATION

1. **Project Address:** _____ **Date:** _____

2. **Owner:** _____ **Phone #:** _____ **Cell** _____

3. **Address:** _____ **State:** _____ **Zip** _____ **Email** _____

4. **Applicant:** _____ **Phone#** _____ **Cell** _____

5. **Address:** _____ **State:** _____ **Zip** _____ **Email** _____

6. **Type of Project:** ☐ New Home ☐ Addition ☐ Deck ☐ Basement Finish ☐ Garage

☐ Patio ☐ Porch ☐ Remodeling ☐ Pool (above / in-ground)

☐ Other _____ ☐ Estimated Cost _____

7. **Total Square Feet of Project:** ☐ Basement _____ ☐ Garage _____ ☐ 1st Floor _____

☐ 2nd Floor _____ ☐ Porch _____ ☐ Patio _____ ☐ Deck _____

8. **Permit includes:** ☐ Electrical ☐ Plumbing ☐ Mechanical ☐ Energy / Insulation ☐ Solar

Sub-contractor name: _____ Phone: _____

Sub-contractor name: _____ Phone: _____

Sub-contractor name: _____ Phone: _____

9. **Plans:** ☐ 3 complete sets

☐ All structural information (foundation, floor joists, walls, ceiling joists, rafters, trusses, steel beams, LVL beams) (List all sizes, spans & all beam calculations)

10. What type of heat? _____

- ☐ Electrical plan
- ☐ Plumbing Plan- Including venting plan & sizes of all vents
- ☐ Mechanical Plan – Duct R- values, **Type of Heat**, Efficiency rating, A/C equipment,
- ☐ Energy Path (*RESHCHECK* or PA ALTERNATIVE)
- Provide all R-values of floors, walls and ceilings
 - Provide all U-factor ratings of windows and doors

FLOODPLAIN (This section is REQUIRED to be completed)

- Is the site located within an identified flood prone area? (circle one) Yes No
(If yes, complete the following)
- What Zone? (circle one) A AE X
- Will any portion of the flood prone area be developed? (circle one) Yes No
- Owner/Agent shall verify that any proposed construction activity complies with the requirements of the
- National Flood Insurance Program and the Pennsylvania Flood Plain Management Act (Act 166-1978), specifically *Section 60.3 (d)*. Fair Market Value of Structures \$ _____

11. Applicant Signature: _____

Date: _____

12. Property Owner Signature: _____

Date: _____

OFFICE USE

DATE RECEIVED: _____

APPROVED / DENIED DATE _____

INSPECTOR: _____