

BOROUGH OF CATASAUQUA

2024 BOROUGH PARK PAVILION RENTAL APPLICATION & PERMIT

Payment and Security Deposit are due at time of Reservation.

Small (\$100.00) _____ Large (\$200.00) _____ Security Deposit (\$100) _____
(50 – 75 People)* (150-175 People)*
Date Paid _____ Date Security Deposit Refunded _____

PLEASE PRINT LEGIBLY

Date of Rental: _____ Organization: _____
Contact Name: _____ Alternate Contact: _____
Address: _____ Alternate's Address: _____

Phone #: _____ Alternate's Phone: _____
Email: _____ Alternate's Email: _____

Will have an inflatable bounce moonwalk – must provide insurance certificate.

GENERAL INFORMATION AND RULES ON PAVILION RENTALS

See reverse side for general park rules. Park Hours: 7:00 AM – 10:30 PM

- Fees for the use of the pavilions are non-refundable. Fee and Security Deposit are due with Reservation Application.
- Upon inspection of the facilities by the Catasauqua Public Works Department, customarily the morning after the event, and their determination that the facilities have been left in a clean and acceptable manner, the deposit will be refunded by mail to the person or organization who rented the facility, generally within two weeks.
- The large pavilion can be rented no more than 364 days in advance of the event. Rentals must be made in person at the Borough office and are not considered complete until the fee is paid. The Borough will not “hold” reservations.
- Restrooms are located adjacent to the large pavilion and by the play climber. Restrooms are cleaned on a regular basis, please be respectful and help keep them neat and clean.
- Responsible use of alcoholic beverages is permitted at the pavilions. No one is permitted to walk around the playground or park with open containers of alcoholic beverages.
- The pavilions have electricity, water, and a grill (you must bring your own charcoal).
- The park closes at 10:30 PM and cleanup is expected to be completed by this time.
- The park has a “pickup game” non-regulation baseball field, tennis, volleyball, and basketball courts and playground facilities. This permit does not give you exclusive rights to these fields.
- Events that have caterers must complete and submit a separate caterer application and permit form and fee no less than two weeks before the scheduled event.
- Parking is NOT allowed at either pavilion. The Road is for loading/unloading ONLY. Vehicles must be moved to an approved parking area after unloading/loading.
- **No vehicles are permitted to drive onto park grounds with the exception of a “permitted” caterer.**

GENERAL RULES AND REGULATIONS PLAYGROUNDS AND PARKS

- A. Littering is prohibited. Littering is defined as discarding any object or material in a negligent or willful manner so as to cause disorder in appearance of property.
- B. No unauthorized person shall be permitted in any municipal park before 7:00 AM or after 10:30 PM.
- C. No unauthorized person or persons shall enter or disturb any of the Borough's buildings or facilities at any of the Borough's parks, playgrounds, or "tot lot" locations including any such facilities for which the Borough is responsible although not owning.
- D. No bicycle or motorized vehicle shall be driven or used on park grounds. Parking of vehicles and bicycles are permitted in specifically designated areas only.
- E. No disorderly conduct or causing a public nuisance shall be permitted.
- F. No animals shall be allowed in any municipal park except for working police dogs and service animals.
- G. No fireworks shall be permitted at any time.
- H. All equipment and courts on the playgrounds or parks shall be used at one's own risk.
- I. "Glitter", "Confetti" table top decorations are prohibited. If used and found to be on pavilion floor DEPOSIT WILL NOT BE REFUNDED.
- J. Amplified music/vocals must be kept at a respectful level for users of park facilities. Complaints to Police Department will result in you being asked to leave.
- K. Parking is NOT allowed at either pavilion. The Road is for loading/unloading ONLY. Vehicles must be moved to an approved parking area after unloading/loading.